

**Normandale Community College**  
**Professional Nursing Associate of Science (AS) Degree**  
**Admission and Application Requirements**

**Program Description:**

The Normandale Nursing Department educates students to become entry-level professional nurses. The nursing curriculum is a concept-based, spiraled curriculum that is designed to present and reinforce the knowledge necessary for successful and safe nursing practice.

Graduates are prepared to write the National Council Licensing Examination (NCLEX-RN), and upon success may begin practice as registered nurses. As part of the program's commitment to equity, holistic admission practices are utilized in granting program admission. Supervised clinical experiences are provided in various settings including but not limited to rehabilitation, long-term care, and acute care. Acute care experiences vary but may include units such as mental health, orthopedics, medical-surgical, pediatrics, and obstetrics.

Graduates are eligible to articulate to baccalaureate nursing programs in the Minnesota State system as part of the Minnesota State Nursing Articulation Agreement. Students may opt to complete the Minnesota Transfer Curriculum while completing the nursing program which prepares them to seamlessly transfer to [Minnesota State Mankato to complete their BSN](#) with only the upper division nursing courses remaining.

Reasonable accommodations may be available for individuals with disabilities. Information is available in the [Office for Students with Disabilities](#) at 952-358-8625.

Normandale's nursing program is approved by the Minnesota Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN), 3343 Peachtree Rd NE, Suite 850, Atlanta, Georgia 30326. Contact at 404-975-5000 or online at [ACENursing.org](#).

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**Normandale Nursing Website:**

[normandale.edu/nursing](http://normandale.edu/nursing)

## Application Dates:

### Fall Semester:

Applications Accepted: **February 1 - March 15**

Email Decision Notifications Sent: June 1

### Spring Semester:

Applications Accepted: **September 1 - October 15**

Email Decision Notifications Sent: Friday after Fall Finals Week

**Applicants to the nursing program give Normandale the right to communicate about the status of their application through personal and [student email](#) addresses. Students should make sure their contact information is up to date in [e-Services](#) under “Account Management”.**

## Admission Information:

- Normandale admits **48 students** every fall and spring semester and typically receives 150 to 250 applications.
- PSEO students who meet application requirements may apply for the nursing program, but must graduate high school before starting nursing (NURS) courses.
- Because of the competitive nature of the program, students are encouraged to work with their [assigned Academic Advisor](#) to create a parallel plan for another major or program.
- Applicants who are not accepted into the nursing program and have met the application requirements will be placed on a ranked alternate list. Applicants who are placed on the alternate list, but are not accepted into the program, will need to reapply for the program to be considered for any future semester starts.

## Application Requirements:

- [General admission/acceptance](#) to Normandale Community College by [completing the online application](#).
- Submission of all official transcripts from private colleges, out-of-state colleges, or the University of Minnesota to the [Records Office](#).
  - Official transcripts from [Minnesota State Colleges and Universities](#) will be automatically retrieved and do not need to be sent to Normandale.
  - Applicants with [Advanced Placement \(AP\)](#), [College Level Examination Program \(CLEP\)](#), and [International Baccalaureate \(IB\)](#) credit must also submit official scores.
  - Applicants with international credits must have them evaluated by an approved education credential evaluator such as [WES](#) or [ECE](#) and then submitted to the Records Office.
- Have the four prerequisite courses completed or in progress at time of application submission, while also meeting grade and GPA requirements. **Page 3**
- Take the most recent version ATI TEAS exam and have the scores submitted to Normandale. **Page 4**
- Submit the online [holistic admissions application](#) during the appropriate application cycle. Late applications will not be accepted. **Page 5**

## Prerequisite Courses, GPA, & Grade Requirements:

The following courses must be **complete or in-progress** at time of application.

Applicants applying for a **fall semester start** must have prerequisite courses complete or in-progress during the spring semester in which they apply. Applicants completing prerequisite courses during the summer semester will have to wait to apply for the spring semester application.

Applicants applying for a **spring semester start** will have a very short time between notification (in December after fall final grades are due) and spring semester start (early January). Spring applicants are encouraged to take prerequisite courses at Normandale to ensure all final grades are received in time for application decisions.

- Applicants must earn a 2.75 cumulative GPA or higher in the four courses below.
- All courses for the nursing program must have a C grade or higher, C- grades and below will not be accepted.
  - Equivalent transfer courses that have shaded grades (+/-) will be calculated into GPA.
  - Students with advanced placement (AP) credits will be calculated as such: 5=A, 4=B, 3=C.
  - Pass (P) grades will be calculated as C grades for GPA.
  - For repeated coursework, the highest grade achieved will be used for GPA.

Course # / Title	Prerequisites	Credits
<b>ENGC 1101 College Writing*</b>	ENGC 0960 or college-level English placement	4
<b>CHEM 1050 Foundations of Organic and Biochemistry</b> (CHEM 1061 Principles of Chemistry 1 will also be accepted)	CHEM 1020 or high school chemistry within the past 2 academic years (high school transcript and Student Services assistance needed for registration using high school course as prerequisite)	3
<b>BIOL 2041 Human Anatomy**</b>	CHEM 1050 or CHEM 1061 or concurrent registration (Student Services assistance needed for concurrent registration) and college-level English placement	4
<b>PSYC 1050 Intro to Human Development</b> (PSYC 2210 Developmental Psychology will also be accepted)	None	3

\*Students from institutions with Composition/Writing 1 and 2 courses will likely need to complete both courses to receive credit for ENGC 1101 College Writing.

\*\*Students completing an equivalent sequence of Anatomy & Physiology 1 **and** Anatomy & Physiology 2 at another college or university must have Anatomy & Physiology 2 complete or in progress at time of application. The grades received in Anatomy & Physiology 1 and Anatomy and Physiology 2 will be averaged for GPA calculation.

## Math Recommendations:

While math is not a required course for the nursing program, having strong math skills is important for doing well on the ATI TEAS exam and to being successful in nursing courses. It is recommended that applicants have at least college-level math placement. Students seeking transfer to baccalaureate nursing programs within the Minnesota State system will be required to complete a Goal 4 Mathematical/Logical Reasoning course as a part of the Minnesota Transfer Curriculum (MnTC).

## Here are some free resources to build or strengthen math skills:

- Open ALEKS: a program to increase math placement at Normandale - [bit.ly/openaleksstudentinfo](https://bit.ly/openaleksstudentinfo)
- Khan Academy: free online courses, lessons, and practice - [khanacademy.org](https://khanacademy.org)

## ATI TEAS:

Along with prerequisite courses and GPA requirements, students seeking admission to the nursing program at Normandale Community College must take the Assessment Technology Institute (ATI) Test for Essential Academic Skills (TEAS) **before applying to the program**. The TEAS is a timed, computerized exam that includes **Reading, Mathematics, Science, and English & Language Usage** needed for entry-level nursing students.

- No minimum score required although the TEAS score does impact applicant ranking.
- A student's highest score will be used. Students may take the exam as many times as they want. If a student wants to retake the exam, there is no wait time required between attempts.
- Results from the newest version of the TEAS exam are required before applying to the nursing program. Version 7 of the TEAS exam was released in June 2022 and is the current requirement for all applicants.
- Students should allow for at least 4 hours to take the exam; results are available immediately.
- The exam currently costs \$97 when taken through Normandale (subject to change). If a student takes the exam through ATI or another institution, they must pay the cost of the exam plus pay an additional \$29.99 fee (subject to change) to have the score transcript sent to Normandale.
- The TEAS can be taken in-person or proctored remotely. Students taking the exam remotely must have the internet, Google Chrome, a webcam, a microphone, and a private space in which to take the exam.
- Students needing accommodations and taking the exam through Normandale should contact the [Office for Students with Disabilities](#). Students needing accommodations and taking the exam through ATI should [contact ATI directly](#).

Students will create an account, register for dates/times, and pay for the exam through [atitesting.com](https://atitesting.com).

<b>ATI TEAS Preparation Resources</b>		
It is highly recommended that students prepare for the exam. These are a few of many resources available to get started.		
<b>ATI TEAS Prep Materials</b>	Varying costs and materials available	<a href="https://atitesting.com/teas/teas-prep">atitesting.com/teas/teas-prep</a>
<b>LearningExpress Database</b>	Free database with TEAS practice tests - Account creation is required, but can be done with a personal email account	<a href="https://learningexpresshub.com">learningexpresshub.com</a>
<b>Metro North ABE TEAS Prep Course</b>	Free course that is typically offered in an online format	<a href="https://metronorthabe.org/site/Default.aspx?PageID=117">metronorthabe.org/site/Default.aspx?PageID=117</a>
<b>Open Aleks</b>	Free online math refresher modules	<a href="https://bit.ly/openaleksstudentinfo">bit.ly/openaleksstudentinfo</a>
<b>Pocket Prep</b>	Free mobile app	<a href="https://pocketprep.com/exams/ati-teas/">pocketprep.com/exams/ati-teas/</a>
<b>Khan Academy</b>	Free online refresher courses	<a href="https://khanacademy.org">khanacademy.org</a>
<b>Test-Guide</b>	Free TEAS practice tests	<a href="https://test-guide.com/free-teas-practice-tests.html">test-guide.com/free-teas-practice-tests.html</a>

## More TEAS Information:

[normandale.edu/academics/degrees-certificates/nursing/ati-teas-pre-test.html](https://normandale.edu/academics/degrees-certificates/nursing/ati-teas-pre-test.html)

## Normandale Holistic Admissions Criteria

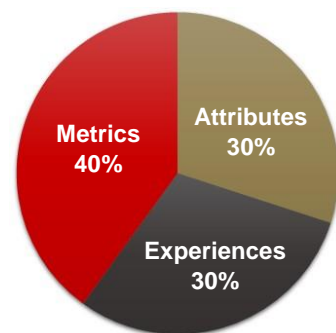
### Metrics - 40%

#### 1. GPA of Prerequisite Courses

Applicants must earn a 2.75 cumulative GPA or higher in the four prerequisite courses. All courses must have C grades or higher; C- grades and below are not accepted.

#### 2. ATI TEAS Score

Scores from the current version of the TEAS must be submitted to Normandale. No minimum score required, but score does impact applicant ranking.



### Experiences - 30%

#### 1. Challenges/Obstacles Essay\*

Describe your personal lived experience outside of work and school that demonstrate your level of commitment to becoming a nurse. Applicant may use GRIT criteria: Growth, Resilience, Integrity, Tenacity.

#### 2. Work/Volunteer Service (Provide up to 5 Experiences)\*\*

- Community Engagement/Experience (volunteer work to support to community)

- Healthcare or Service Experience (may include nursing assistant, medical assisting, licensed practical nurse, phlebotomist, emergency medical technician, military service, wait staff, bartender, barista, hair stylist, customer service, taxi/ride share driver, etc.)

#### 3. Formal Education Completed

Has the applicant previously completed a college degree: Associates, Bachelors, Masters, Doctorate?

### Attributes - 30%

#### 1. Intellectual Curiosity/Other Educational & Training Experiences (Provide up to 5 Experiences)\*\*

An interest leading to an inquiry that results in acquisition of general knowledge/academic pursuits outside of those required for a degree, which can be independent of an academic institution. Do not include nursing prerequisites or employment-mandated education (e.g. CPR, HIPAA).

- Certifications (Basic Life Support/ACLS/PALS, conflict resolution, computer software, project management, diversity, equity, and inclusion training, interpreter training [second language/American Sign Language], etc.)

- Academic coursework outside of prerequisites, community education, independent reading, research, or other methods of critical inquiry.

#### 2. Teamwork, Collaboration and Accountability Essay\*

Describe a situation in your life that demonstrates your experience with Teamwork/Collaboration & Accountability. What was your role and what was the outcome of this experience?

#### 3. Beliefs and Values Essay\*

What specific personal experience(s) inspired you to be a nurse (include information related to your actions and how they impact the dignity, worth, and human rights of the individual[s] involved)?

\*Essays must be 250 words or less and should be copied and pasted from a program with spell and grammar check function; however, spelling and grammar do not impact applicant scoring. Essays should not include name or other identifying information.

\*\*List up to five experiences that were most impactful for you. Provide the name of organization, title of role/experience, and timeframe of involvement. You will be asked to describe in 100 words or less the impact(s) these experiences had on you in terms of your commitment to nursing.

**Need assistance with finding volunteer or internship opportunities?  
Connect with Normandale's [Center for Experiential Learning](#).**

### Other Required General Education Courses:

The following courses can be taken before being admitted to the nursing program. These do not need to be completed before applying or being admitted, but having them done beforehand can help lighten a student's credit load once in the nursing program.

All courses for the nursing program must have a C grade or higher; C- grades and below will not be accepted.

Course # / Title	Prerequisites	Credits
<b>BIOL 2042 Human Physiology</b>	BIOL 2041 and CHEM 1050 or CHEM 1061	4
<b>BIOL 2044 Introductory Microbiology</b> (BIOL 2043 Microbiology will also be accepted)	BIOL 2041 and CHEM 1050 or CHEM 1061	3
<b>PHIL 1180 Biomedical Ethics</b>	None	3
<b>COMM 1131 Intercultural Communication</b>	Recommended: COMM 1111 and college-level English placement	3
<b>ANTH 1899 Medical Anthropology, or SOC 1104 Introduction to Sociology</b>	ANTH 1899 - Recommended: college-level English placement SOC 1104 - ENGC 0960 or college-level English placement	3

Course substitutions may be allowed for students with similar coursework and a related degree and/or work/volunteer/personal experience through submission of an [Academic Petition](#) and supporting documentation. Students should also include a syllabus for any course being petitioned that was not taken through Normandale.

### Credit Considerations:

- In order to graduate with the Professional Nursing Associate of Science (AS) degree, students must have at least **30 credits from Minnesota Transfer Curriculum (MnTC)**.
  - Most or all of these credits will be taken with the prerequisite and required general education courses for the program.
  - However, students who have taken BIOL 2041 Human Anatomy without MnTC goal area designation or have transfer credits may need additional MnTC courses to reach 30 credits.
- Students seeking **transfer to baccalaureate nursing programs** within the Minnesota State system are encouraged to complete the full Minnesota Transfer Curriculum (MnTC) including all 10 goal areas with at least 40 credits.
- Students are encouraged to check their [Degree Audit](#) in [eServices](#) to check on remaining requirements and credits.
- Use [Transferology.com](#) to check how transfer courses will be counted at Normandale.

[Academic Advisors](#) can assist with questions on application and graduation requirements.  
[normandale.edu/advising](http://normandale.edu/advising)



### Requirements Upon Acceptance/Admittance:

- Attend nursing orientation - admitted students will not be able to register for nursing (NURS) courses until they have attended nursing orientation
- Submit health and immunization records - including proof of required vaccinations
- Complete a background check
- Submit current CPR certification (Basic Life Support [BLS] Provider)

### Course Sequence While in the Program:

Nursing (NURS) courses must be completed in the order listed and are not available in the summer. General education courses can be completed before being admitted to the nursing program or in an earlier semester than listed.

Semester 1	Credits
<b>NURS 1000</b> Role of the Professional Nurse	2
<b>NURS 1050</b> Foundations of Health Assessment	2
<b>NURS 1070</b> Foundations of Health Assessment Clinical 1	1
<b>BIOL 2042</b> Human Physiology	4
<b>BIOL 2044</b> Introductory Microbiology	3
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<i>Licensed Practical Nursing (LPN) students receive 4 advanced standing credits and take <b>NURS 1020 Transition to the Role of Professional Nurse (1 cr.)</b> in place of NURS 1000, 1050, and 1070.</i>	<b>12</b>
Semester 2	Credits
<b>NURS 1100</b> Health Promotion	2
<b>NURS 1120</b> Health Promotion Clinical 2	3
<b>NURS 1150</b> Parent Child Nursing	2
<b>NURS 1160</b> Parent Child Nursing Clinical 3	1
<b>PHIL 1180</b> Biomedical Ethics	3
<b>COMM 1131</b> Intercultural Communication	3
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	<b>14</b>
Semester 3	Credits
<b>NURS 2000</b> Chronic and Palliative Care	4
<b>NURS 2010</b> Chronic and Palliative Care Clinical 4	4
<b>NURS 2050</b> Pharmacology and the Role of the Professional Nurse	2
<b>ANTH 1899</b> Medical Anthropology, <b>or</b> <b>SOC 1104</b> Introduction to Sociology	3
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	<b>13</b>
Semester 4	Credits
<b>NURS 2100</b> Acute and Complex Care	4
<b>NURS 2110</b> Acute and Complex Care Clinical 5	4
<b>NURS 2200</b> Synthesis Theory and Experiential 6	3
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Upon completion of Semester 4, students will be eligible for the **Associate of Science (AS) Nursing degree**, to write the **National Council Licensing Exam (NCLEX-RN)**, and application to **baccalaureate nursing (RN to BSN)** programs.